SOUTH JERSEY SOCCER OFFICIALS' ASSOCIATION

BY-LAWS

Article I) - MEMBERSHIP

Membership in the South Jersey Soccer Officials Association (SJSOA) is open to individuals who meet the eligibility, training, certification, and conduct requirements established by the Association, the New Jersey State Interscholastic Athletic Association (NJSIAA), and applicable governing bodies.

All Members shall:

a) Maintain good standing with SJSOA.
b) Comply with all dues, fees, training, testing, and certification requirements.
c) Adhere to the Constitution, By-Laws, and Policies of SJSOA.

In special or unusual circumstances, the Executive Board may grant inactive status, guest status, or other special membership classifications on a case-by-case basis, under such terms and conditions as the Executive Board deems appropriate.

Any Member who has completed thirty (30) or more years of Active service with SJSOA shall have local Association dues (not Membership Operations Assessment) waived, provided the Member remains otherwise in good standing.

Section 1 - Active Membership

a) Active Members are officials authorized to officiate interscholastic soccer matches assigned by SJSOA.
b) To be eligible for Active Membership, an individual must:
    i. Be currently registered with the NJSIAA.
    ii. Have successfully completed the SJSOA Cadet Program, unless waived by the Executive Board.

iii. Meet all attendance, testing, fitness, training, and certification requirements established by SJSOA.

iv. Pay all required dues and fees by the Treasurer's deadline, unless otherwise waived.

c) Active Members may:

i. Vote in Association matters.

ii. Serve on committees.

iii. Hold office after three (3) consecutive years in good standing.

iv. Officiate matches at levels deemed appropriate by the Assignor and the Executive Board.

d) Failure to maintain NJSIAA registration or good standing with SJSOA shall result in loss of Active Membership status.

Section 2 - Cadet Membership

a) Cadet Members are officials completing their initial training period.

b) To be eligible for Cadet Membership, an applicant must:

i. Submit a written application and receive approval from the Executive Board.

ii. Be at least eighteen (18) years of age by August 1 of the application year.

iii. Submit an application for Membership no later than August 1 of the application year.

iv. Successfully complete the SJSOA Cadet Education Program.

v. Pass all required written examinations administered by SJSOA and/or NJSIAA.

vi. Meet attendance, training, mentoring, and evaluation requirements established by the Executive Board.

vii. Pay all required dues and fees by the Treasurer's deadline.

viii. Complete at least one (1) year and 25 games officiating sub-varsity matches, unless waived by the Executive Board.

c) Cadet Members may vote and may serve on committees.

d) Cadet Members may not officiate varsity matches unless expressly authorized by the Executive Board.

e) The Executive Board may waive all or part of the Cadet period upon demonstration of substantial prior officiating experience. The Executive Board's decision shall be final.

Section 3 - Inactive Membership

a) Inactive Members are those temporarily not officiating during a season.

b) Conditions for Inactive Membership:
   i. Must have completed at least one (1) year as an Active Member in good standing.
   ii. Must pay all financial obligations, including annual dues, by the Treasurer's deadline.
   iii. May not officiate matches while inactive.
   iv. May vote and serve on committees but may not hold office.
   v. Must notify the Secretary/Treasurer in writing prior to the NJSIAA registration deadline when electing inactive status.
   vi. May return to Active Membership upon completion of all Active Member requirements.

Section 4 - Dual Membership

a) Dual Members are NFHS-certified officials who are Members of good standing in another chapter and who assist SJSOA during periods of peak scheduling demand.
b) Must be in good standing with their primary chapter.
c) May officiate matches assigned by SJSOA.
d) May not vote, hold office, or serve on committees.
e) May, but are not required to, attend Association meetings.

Section 5 - Honorary Membership

a) Honorary Membership recognizes exceptional long-term service to SJSOA and the sport of soccer.
b) Honorary Membership shall be awarded by the Executive Board.
c) Members with twenty-five (25) or more years of service to SJSOA are eligible for consideration.
d) Honorary Members may serve on committees.
e) Honorary Members may function as assessors and administer assessments during Junior Varsity tournaments and regular-season varsity and sub-varsity matches.
f) Honorary Members may not vote or hold elected office.
g) No dues or fees are required of Honorary Members.
h) Honorary Members may attend the annual banquet as guests of SJSOA.

Article II) - MEETING ATTENDANCE

Section 1 - Missed Meetings

a) Any Member missing three (3) regular and/or special Membership meetings within the same calendar year shall be referred to the Ethics Committee.

i. Upon request to the Executive Board, a Member may obtain an excused absence if the Executive Board deems it justifiable.

ii. Examples of specific types of excused absences which may be considered and granted by the Executive Board include:

- Officiating a high school match assigned by the Chapter Assignor.
- Critical medical situations, such as injury or serious health condition.
- Observance of religious holidays.
- Conducting other official SJSOA business, such as attending an external meeting with affiliated NJSIAA organizations or other athletic representatives such as conference administrative staff.

Section 2 - Virtual Meetings

a) General Membership meetings may be conducted virtually rather than in-person when deemed appropriate by the Executive Board.

Section 3 - Rules Interpretation Meeting

a) Any active Member who fails to attend the state mandated Rules Interpretation meeting will be placed on suspension.

i. Should a Member be unable to attend the SJSOA rules interpretation meeting, the Member may attend an interpretation meeting held by another chapter of the NJSOA and must present a written confirmation of such attendance to the Secretary/Treasurer of the SJSOA.

Section 4 - Special Meetings

a) The President may call for Special Meetings as they see fit.

b) Proper notice should be given as far in advance as possible.

Article III) - DUES-HONORARIUMS-FEES

Section 1 - Chapter Dues

a) Chapter dues are set by the Executive Board and may be subject to change from year to year.
   i. Chapter dues are not to be used for Honorariums.

b) Any Member whose dues, Membership Operations Assessment, or fines are in arrears for sixty (60) days shall receive notice by U.S. mail, email, or telephone from a designee of the Executive Board.

c) Any Member whose dues, Membership Operations Assessment, or fines remain unpaid for more than ninety (90) days, and who has not made payment arrangements with a designee of the Executive Board, shall automatically cease to be a Member on the day following the first scheduled meeting.
   i. The Executive Board may reinstate membership upon payment of all outstanding amounts and any applicable reinstatement fees.

d) The Executive Board may establish fees related to such violations and reinstatements, including those associated with the Rules Interpretation Meeting.

Section 2 - Honorariums

a) A Membership Operations Assessment equal to three percent (3%) of game fees shall be charged to all officials.

b) Of this amount, one and one-half percent (1.5%), representing one-half (1/2) of the Membership Operations Assessment, shall be paid to the Executive Board as an honorarium.

c) The specific amount paid to each Executive Board Member shall be determined by the Executive Board.

d) Honorariums should be paid to the Executive Board Members annually no later than July 31 of the following year.

Section 3 - General Funds

a) The remaining one and one-half percent (1.5%), representing one-half (1/2) of the Membership Operations Assessment, shall be deposited into the general funds of SJSOA and used for the banquet, assessments, and other expenditures as determined by the Executive Board.

Section 4 - Assignor Fees

a) The Assignor will not be paid any monies by the chapter, but rather by the member schools.
b) SJSOA is responsible for invoicing, collecting, and paying the assignor fees owed.
c) If a member school fails to pay, or pay in a timely manner, SJSOA is responsible for making sure the assignor is paid,
   i. Schools to be invoiced by February 1 of the following year after soccer season.
   ii. Schools to pay by March 1 of the following year after soccer season.
   iii. Assignor to be paid in full no later than April 1 of the following year after soccer season.

Section 5 - Membership Operations Assessment

a) Shall be invoiced by the Treasurer to the Members by March 1 of the following calendar year.
   i. Can be sent electronically or via USPS.
b) Shall be paid within 30 days.
c) Shall be subject to fines as outlined below if delinquent.
   i. Fine of $25 if delinquent by 30 days.
   ii. Fine of $50 if delinquent by 60 days.
   iii. Fine of $100 if delinquent by 90 days, and suspension of membership.
      - The Executive Board may reinstate membership upon payment of all outstanding amounts and any applicable reinstatement fees.

Section 6 - Executive Board Member Fees Waiver

a) Executive Board Members of SJSOA are exempt from Membership Operations Assessment.
b) Executive Board Members shall be responsible for any and all fines incurred.
c) Executive Board Members shall be responsible for paying Chapter Dues.

Article IV) - <u>GOVERNMENT</u>

Section 1 - Assets

a) The Executive Board shall exercise control and management over the property, assets, and funds of SJSOA, subject to the will of the Membership.



Section 2 - Banking

a) Withdrawals from any bank or financial institution holding SJSOA funds shall require the signatures of the Treasurer and either the President or Vice President.

Section 3 - Executive Board Policies

a) The Executive Board shall have the authority to establish and modify Association Policies, subject to consistency with the SJSOA Constitution and these Bylaws.

Article V) - <u>ELECTIONS</u>

Section 1 - Authority, Timing, and Method of Election

a) Officers of the South Jersey Soccer Officials Association ("SJSOA") shall be elected annually by the Members of the Association.

b) Elections shall be conducted at a duly called meeting of the Members at which a quorum of Members entitled to vote is present, or by electronic voting when authorized by the Executive Board.

i. When voting is conducted in person.

- Absentee voting shall not be permitted.
- Voting by proxy shall not be permitted.
- Members must be present at the election meeting to vote.

c) Elections for any contested office shall be conducted by secret ballot.

Section 2 - Eligibility for Office

a) A nominee for elected office must be a Member in good standing for a minimum of three (3) years.

i. For purposes of eligibility, three (3) years shall be defined as three (3) full soccer seasons from the date of initial Membership through the date the nominee assumes office.

Section 3 - Clerk of Elections

a) The President shall appoint a Clerk of Elections to oversee the election process.

b) Neither the President, nor an Executive Board Member, nor any candidate for office may serve as Clerk of Elections.

c) The Clerk of Elections shall be responsible for the impartial conduct of the election, supervision of vote tabulation, and announcement of election results.

d) The Clerk of Elections may appoint up to two other individuals to assist with tabulations.
    i. These individuals must be approved by the President.
e) Each candidate for office may select a witness to oversee the tabulation process.
    i. These individuals may be Executive Board Members.

Section 4 - Nominations

a) Nominations shall close at the regular meeting immediately preceding the election meeting.
b) Nominations may be made by any Member in good standing, including self-nominations.
c) No Member shall be a candidate for more than one (1) elected office in the same election cycle. If a Member is nominated for more than one (1) office, the Member must declare to the Clerk of Elections, prior to the close of nominations, the single office for which they intend to stand. Upon such declaration, the Member's name shall be withdrawn from all other offices for which they were nominated.

Section 5 - Order of Elections

a) Elections shall be conducted in the following order:
    i. President
    ii. Vice President
    iii. Secretary
    iv. Assignor
    v. Treasurer
    vi. Rules Interpreter
    vii. Member-at-Large

Section 6 - Majority Requirement

a) A candidate shall be elected upon receiving a majority of the votes cast for the office.
b) A majority shall be defined as more than one-half of the votes cast for that office.

Section 7 - Uncontested Elections

a) When only one (1) Member has been nominated or is seeking election for a specific office, a motion may be made that the sole candidate be deemed elected.
b) Such motion must be made by a Member in good standing whose dues have been paid in full prior to the nomination deadline.

c) If the motion is duly seconded and no objection is raised, the candidate shall be declared elected without a ballot.

d) If an objection is raised, the motion shall be deemed approved upon an affirmative vote of a majority of the Members present.

Section 8 - Multi-Candidate Elections

a) When more than two (2) candidates are nominated for an office:

i. A majority vote shall be required for election.

- A majority shall be defined as more than one-half of the votes cast for that office.

ii. If no candidate receives a majority on the initial ballot, the candidate receiving the fewest votes shall be removed from the ballot.

iii. Additional rounds of balloting shall continue, eliminating the lowest-vote candidate each round, until one candidate receives a majority of the votes cast.

iv. Once a candidate receives a majority, balloting for that office shall conclude and the candidate shall be declared elected.

Section 9 - Tie Breaking Provision

a) If, during any election, a tie occurs between the final two remaining candidates, or if two or more candidates are tied for the lowest number of votes such that elimination cannot be determined under the Multi-Candidate Elections procedure, a second ballot shall be conducted.

b) When voting is conducted in person, the second ballot shall occur immediately. When voting is conducted electronically, the ballot shall be reopened for a defined voting period as determined by the Executive Board.

c) If the second ballot results in the same tie condition, the tied candidates may withdraw, or a third and final tie-breaking vote may be conducted.

d) If a tie persists thereafter, the tie shall be resolved by a majority vote of the seated Executive Board Members then in office at the time of the election, excluding any candidate for the contested position. The President shall not vote except in the event of a tie of the Executive Board, in which case the President shall cast the deciding vote.

   i. If the contested election is for the office of President, the same procedure shall apply; however, the Vice President shall be excluded from voting as a member of the Executive Board and shall cast the deciding vote in the event of a tie.

Section 10 - Term of Office

a) All elected officers shall serve a term of one (1) calendar year.

b) Terms of office shall run from January 1 through December 31 of the calendar year.

Section 11 - Vacancies and Succession

a) In the event that an officer other than the President resigns, is removed, or is otherwise unable to complete a term of office, the President shall nominate a Member to serve the remainder of the unexpired term.

   i. Notice of the vacancy shall be provided to the general membership to allow interested Members to come forward.

   ii. Such appointment shall become effective upon approval by a majority vote of the Executive Board.

b) In the event that the President resigns, is removed, or is otherwise unable to complete the term of office, the Vice President shall either:

   i. Assume the office of President and serve the remainder of the unexpired term; or

ii. Nominate a Member to serve as President, such appointment to become effective upon approval by a majority vote of the Executive Board.

c) Any officer appointed under this Section shall serve the remainder of the unexpired term.

Section 12 - Removal of Officers for Cause

a) An officer may be removed from office for cause by either of the following methods:
   i. The affirmative vote of two-thirds (2/3) of the Members present at a regular or duly called Special Meeting of Members, provided a quorum is present; or
   ii. The affirmative vote of five (5) of the seven (7) Executive Board Members at a regular or duly called Special Meeting of the Executive Board.

b) Any officer removed under this Section shall not be eligible for election or appointment to any office or committee position for the remainder of the current Membership year.

Article VI) - RULES OF ORDER

Section 1 - Parliamentary Authority

a) The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of SJSOA in all cases to which they are applicable, except where such rules are inconsistent with these Bylaws.

Section 2 - Order of Business

a) The order of business at regular and special Membership meetings shall be as follows:
   i. Call to Order
   ii. Approval of minutes from the previous regular and/or special Membership meeting(s).
      - Minutes of such meetings shall be posted on the SJSOA website no later than seventy-two (72) hours prior to the subsequent regular or special meeting to allow Members to review them in advance.
      - Minutes of Executive Board meetings shall be made available to Members only upon formal written requests submitted by email to the Secretary.
   iii. Roll call or verification of attendance.
   iv. Treasurer's Report
   v. Program for the evening
   vi. Unfinished Business

vii. New Business
viii. Good of the Order
ix. Adjournment

Article VII) - DUTIES OF OFFICERS

Upon installation, each elected officer shall assume and faithfully perform the duties and responsibilities assigned to their respective office as set forth in this Article, and shall continue in office until a successor is duly elected and qualified.

Section 1 - Duties of the President

a) Serve as the Chief Executive Officer of SJSOA and have general supervision, direction, and control over the affairs, operations, and activities of the Association, subject to these Bylaws and the policies adopted by the Executive Board.
b) Serve as an ex officio Member of all committees, except the Nominating Committee; however, the President shall have no voting rights on any committee in which ex officio Membership is exercised.
c) Preside at all meetings of the Association and the Executive Board and announce the order of business at such meetings.
d) Appoint standing committees, subject to approval by the Executive Board, at the first Executive Board meeting of each calendar year.
e) Oversee financial reviews and examinations of the Association's books, including:
    i. Annual internal financial reviews.
    ii. A periodic independent financial review conducted at least once every five (5) years, which may be performed by a qualified Member of the Association who is independent of the day-to-day financial operations.
    iii. Additional reviews or examinations as may be ordered by the President or by a majority vote of the Membership.
f) Appoint a Parliamentarian, when necessary, to assist in the conduct of any general Membership or special meeting.
g) Initiate removal proceedings against an Executive Board Member for cause, subject to approval by the Executive Board.
    i. An Executive Board Member may be removed by an affirmative vote of five (5) of the seven (7) Members of the Executive Board.
h) Appoint a Secretary Pro Tempore in the event of the absence or inability of the Secretary.

i) Act as the chief spokesperson and authorized representative of the Association, with authority to execute routine operational decisions, agreements, and directives consistent with these Bylaws and policies adopted by the Executive Board.

Section 2 - Duties of the Vice President

a) Assume and perform all duties of the President in the event of the President's absence, death, resignation, or disability.
b) Be responsible for organizing, coordinating, and overseeing the planning, operation, and execution of the annual Junior Varsity (JV) Tournament, including scheduling, staffing, logistics, and coordination with the Executive Board as necessary.
c) Perform such other duties as may be assigned by the President.

Section 3 - Duties of the Secretary

a) Provide notice of, and attend, all meetings of the Association and the Executive Board.
b) Maintain written minutes summarizing discussions and actions taken at all Association and Executive Board meetings. The Executive Board may withhold disclosure of executive session details involving litigation, personnel matters, or matters subject to confidentiality or non-disclosure agreements.
c) Serve as custodian of all official records and documents of the Association.
d) Maintain an up-to-date roster of SJSOA Members.
e) Maintain the official master copy of the SJSOA governing documents, including all amendments and the dates of their adoption.
f) Be responsible for official Association communications.

Section 4 - Duties of the Assignor

a) Maintaining professional relationships with all schools served by SJSOA.
b) Securing and managing game schedules for SJSOA-assigned competitions.
c) Assigning scholastic soccer officials to all SJSOA-affiliated schools.
d) Designating assistants when necessary to meet unusually high assigning demands or during extended periods of unavailability, provided such assistants are approved in advance by the Executive Board prior to performing any official assigning duties.
e) Cooperating fully with the Executive Board and always making good-faith efforts to comply with the SJSOA Bylaws and Policies in the execution of assigning responsibilities.

f) Assign officials in accordance with NFHS, NJSIAA, and SJSOA requirements, policies, and standards, and in cooperation with the Executive Board to ensure that all officials assigned to matches are properly certified, trained, and qualified for the level of competition.

g) The Executive Board retains authority to review, direct modification of, or override assignments when necessary to ensure compliance with governing requirements or to protect the integrity, safety, or interests of the Association.

Section 5 - Duties of the Treasurer

a) Responsibility for all funds and financial securities of the Association.

b) Issuing notices and collecting all dues, fines, and fees payable to SJSOA.

c) Collecting all monies payable to SJSOA from leagues, schools, and affiliated organizations.

d) Disbursing funds only as authorized by the Executive Board.

e) Reporting in detail on the financial condition of SJSOA at such times as directed by the Executive Board or as otherwise required by the governing documents.

f) Maintaining financial records in a form approved by the Executive Board.

Section 6 - Duties of the Rules Interpreter

a) Serving as the final authority within SJSOA on the interpretation, application, and enforcement of high school soccer rules, provided such interpretations are not in conflict with NFHS or NJSIAA rules, policies, or directives.

b) Interpreting all rule changes, points of emphasis, mechanics, and official guidance issued by NFHS and NJSIAA, and determining how such guidance is applied within SJSOA.

c) Having full responsibility and discretion for the planning, organization, format, length, and delivery of all SJSOA Cadet training programs, including in-person classroom instruction, virtual instruction, and on-field training sessions.

d) Establishing training curricula, instructional materials, and instructional standards for SJSOA officials.

e) Conducting and overseeing the annual NJSIAA Rules Interpretation Meeting as required by NJSIAA.

f) Attending meetings, seminars, and conferences conducted by NJSIAA, leagues, conferences, or other governing bodies relating to rules interpretation, mechanics, or points of emphasis.

g) Communicating rule interpretations, clarifications, and changes to SJSOA officials, schools, coaches, and other relevant stakeholders as necessary.

h) Communicating, implementing, and enforcing NFHS and NJSIAA Points of Emphasis (POE) within SJSOA, including providing guidance to officials regarding expected standards of application and enforcement.

i) Coordinating with the Executive Board, Assignor, and training staff as necessary to ensure consistent application of rules and mechanics across all SJSOA-assigned matches.

Section 7 - Duties of the Member-at-Large

a) Serving as the primary representative and advocate of the general membership on the Executive Board and acting as the voice of the chapter in Executive Board deliberations.

b) Actively soliciting, receiving, and communicating concerns, feedback, and perspectives from SJSOA Members to the Executive Board in an accurate, balanced, and timely manner.

c) Providing input to the Executive Board on matters affecting officials, including policies, training, assignments, discipline, and operational practices, with the objective of ensuring that Executive Board decisions reflect the interests and experiences of the membership.

d) Attending all Executive Board meetings and participating fully in discussions and decision-making as a voting Member of the Executive Board.

e) Be responsible for coordinating and organizing the annual year-end banquet.

f) Performing such additional duties as may be assigned by the Executive Board that are consistent with the Member-at-Large's role as a representative of the membership.

Section 8 - Emergency Authority

a) The Executive Board constitutes an Emergency Authority empowered to act on behalf of the Association on matters requiring immediate attention between regularly scheduled meetings when delay would reasonably jeopardize the operations, integrity, safety, or financial interests of SJSOA.

b) In exercising Emergency Authority, the Executive Board may take such actions as are necessary to address the emergency, including issuing directives, authorizing expenditures, suspending activities, or implementing interim measures, provided that:

i. Such actions are consistent with NFHS and NJSIAA rules and policies and are not in conflict with the Constitution or these Bylaws.

Section 9 - Transition of Records

a) Upon leaving office, each officer must promptly surrender all Association records, materials, and property in their possession to their successor or the President or Vice President.

Article VIII) - <u>COMMITTEES</u>

The Association shall maintain the following standing committees, which operate under the authority of the President.

Section 1 - Ethics Committee

a) Review matters of professional conduct and ethics in accordance with these Bylaws and applicable Association policies.
b) Investigate alleged violations, evaluate relevant facts, and develop findings as appropriate.
c) Make recommendations to the Executive Board for formal consideration and potential corrective or disciplinary action.
d) Assist, when directed by the Executive Board, in the investigation, review, and handling of any matter involving the potential censure or discipline of a sitting Member of the Executive Board.

Section 2 - Constitution and Bylaws Committee

a) Review, maintain, and recommend revisions to the governing documents of the Association.
b) Ensure that the governing documents are kept current and accurately reflect adopted policies and practices.
c) Ensure that the Constitution and Bylaws are properly distributed, consistently applied, and adhered to throughout the Association.

Section 3 - Annual Reports

a) Each committee chairperson is responsible for submitting an annual report to the Executive Board.

Article IX) - ASSIGNMENTS & RESPONSIBILITIES

Section 1 - Independent Contractor

a) Officials of SJSOA serve as independent contractors and are not employees of the Association. Each official is solely responsible for complying with all applicable federal, state, and local tax laws and reporting requirements. Membership in SJSOA does not guarantee officiating assignments or any particular number or level of assignments.

b) Nothing in these Bylaws shall be construed to prohibit an official from providing officiating services to other assigning organizations, conferences, or leagues, subject to the eligibility requirements set forth herein.

Section 2 - Assignment Authority and Eligibility

a) Officials shall not solicit, request, negotiate, or otherwise attempt to secure officiating assignments for themselves, directly or indirectly, from any school, athletic director, coach, assignor, or third party for games assigned under the authority of SJSOA. All officiating assignments under the authority of SJSOA shall be made exclusively by the Assignor or the Assignor's designee in accordance with Association policies.

b) Officials who accept officiating assignments from another assignor or assigning organization without holding dual membership, where required by Association policy, shall be deemed ineligible to receive officiating assignments from SJSOA during such period of noncompliance.

c) Any attempt to influence assignments under SJSOA authority — including but not limited to self-assignment, side agreements, preferential requests, pressure on schools, or circumvention of the Assignor — constitutes a serious violation of Association policy and may result in disciplinary action, including suspension or removal from assignments, loss of Membership eligibility, or other sanctions as determined by the Executive Board.

Article X) - CONFLICTS OF INTEREST

Section 1 - Alma Mater and Employment Conflicts

a) An official shall not be assigned to officiate any contest involving a high school from which the official graduated within the previous ten (10) years.

b) An official who is employed by, or has a direct professional relationship with, a school or school district shall not be assigned to officiate any contest involving that school or district.

c) An official shall not be assigned to officiate any contest involving a school in which the official has a child or grandchild currently enrolled, regardless of whether the student participates in athletics.

d) The Assignor and the Executive Board retain authority to enforce these restrictions and to modify or rescind assignments as necessary to prevent conflicts of interest or the appearance of impropriety.

Article XI) - AMENDMENT PROCEDURES

Section 1 - Amendment

a) These By-Laws may be amended by an affirmative vote of two-thirds (2/3) of the active Members in good standing of SJSOA present at a regularly scheduled meeting or a duly called special meeting, provided that the proposed amendment has been submitted in writing to the Secretary and distributed to the Membership, and has been read at two (2) separate meetings.

b) The vote may be taken at the second meeting.

c) A quorum, consisting of a majority (> 50%) of the active Membership must be present at the time of the vote.

Article XII) - DISSOLUTION

Section 1 - Dissolution

a) In the event the organization is dissolved, all assets will be donated to the Special Olympics.